



**Port Antigua Property Owners' Association**  
**P.O. Box 1049**  
**Islamorada, FL 33036**  
**305-664-8229**

[info@portantigua.net](mailto:info@portantigua.net)

*A Deed Restricted Community*

[www.portantigua.net](http://www.portantigua.net)

---

We are sorry to hear that you are moving away. To ease the transition on both you and your buyer, as well as to try to make the closing go as smoothly as possible, please note the following:

- Before closing, be sure that all fees and assessments due to the Association have been paid.
- The Closing Agent should request an Estoppel letter no later than **10** days prior to the closing date. The appropriate fee must accompany the request. See the Fee Schedule.
- If an expedited estoppel letter is required, an additional fee as outlined in the fee schedule will be payable in addition to the regular the estoppel fee published in the Fee Schedule.
- If there are delinquent fees due, an additional fee as outlined in the [fee schedule](#) will be payable in addition to the regular estoppel fee as published in the Fee Schedule.
- You and the buyer should agree on the timing of delivery of the Beach/Boat Ramp access card/s. If the card/s will be transferred at closing, the PAPOA must receive a deposit in the amount of \$100 to cover the cost of a new card/s for the buyer if required. This deposit will be returned to you when the Association is informed that the buyer has received the card/s.
- If you have lost your card, please purchase a replacement before closing. That card will be conveyed to the buyer.
- Have the Closing Agent provide a copy of the warranty deed by email to [info@portantigua.net](mailto:info@portantigua.net) OR FAX 305-453-7853 at the time of closing.