

NOTICE & AGENDA

Monday January 17, 2022, 10:30 AM

PORT ANTIGUA PROPERTY OWNERS' ASSOCIATION

A DEED RESTRICTED COMMUNITY

Board of Directors Meeting

Via ZOOM ONLY

There will be no in person meetings until Covid numbers subside.

Agenda reviewed and approved by President Oscar.

Open Meeting: President: Call to order

Roll Call:

- Establish quorum

Approval of Minutes 12-20-2021 (motion).

President's Report:

- Adopt guidelines/resolution for owner participation in the meeting. (Length of time to speak, 3 minutes, number of times to speak).
- Choose date for Annual Meeting. Easter is April 17. Propose Saturday April 9th at 10am. Location to be determined.
- Appoint Linda Carlisle to the empty Board Position.

Vice President's Report: Otto:

Treasurer's Report: pending email of financial report

- Approval to grant Manager Mari Joiner access to the Centennial Bank accounts for Bookkeeping and Bill Pay. (Need a motion)
- Minutes of 12-20-2021 meeting to Centennial Bank to have Esther removed from the account.
- File with FI Department of Corporations (Sunbiz) to file the resignation of Esther as Treasurer, cost \$35.00.
- Finance Committee
 - Financial Statement, Check Register, and Bank Balances, Deposits.
 - Financial report for December 2021.
 - Bank Account Balances as of 1-14-2022.

Secretary's Report:

- Letters sent to the 3 Landscape Companies that submitted bids but were not awarded the contract.

Committee Reports:

Architectural Control Committee: Any new business of the ACC.

- Policies for Temporary fences, Sheds and Retaining walls . Final Committee Drafts to be submitted to the BOD for consideration and discussion.
- Sandy Pointe gate proposal.

Legal & Communications: none

Recreation Committee: none

Maintenance:

- Caren got a call from Rick Billbrey regarding the maintenance and repair of the ramp and beach gates. A new vendor should be retained.

Water Quality: none

Nominations:

Security/ Crime Watch:

- If you see something, say something.
- Village Golf Cart Changes. Golf cart owners should make themselves aware of the laws pertaining to their carts.

Correspondence:

Manager's Report:

- Estoppel fees 1 at \$250.00. Gate Cards 2 at \$100.00 each.

UNFINISHED BUSINESS

- Any proposals or contracts pending over \$1,000.00 that are non-reoccurring expenses.
- Any other Unfinished Business.

NEW BUSINESS

- **Resignation of City Manager**, report from Dave Webb, Councilman
- Any New Business

Observer's Comments:

Adjournment.

Set Date for Next BOD Meeting: Monday, February 21, 10:30AM, by Zoom only.

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ACC Meeting to be scheduled as needed.