

NOTICE & AGENDA

Wednesday, March 15, 2023, 9:00 AM

PORT ANTIGUA PROPERTY OWNERS' ASSOCIATION
A DEED RESTRICTED COMMUNITY
Board of Directors Meeting
Via ZOOM ONLY

There will be no in person meetings until Covid numbers subside.

Open Meeting: President: Call to order

Roll Call:

- Establish quorum.

Approval of Minutes 2-15-2023 ([motion](#)).

The Treasurer report has been moved to the first position as Rita has another obligation to attend.

Treasurer's Report:

- Finance Committee
 - Financial Statements for February 2023.
 - Bank Balances

President's Report:

- Adopt guidelines/resolution for owner participation in the meeting. (Length of time to speak, 3 minutes, number of times to speak).
- These instructions are being repeated.
 - Strict no Trespassing policy for Board Members. Permission to enter an owners lot must be granted in writing.
 - All Owner complaints and items of concern should be directed to info@portantigua.net. Board of Directors will determine any action to be taken at the next BOD Meeting. Board members should contact the committee chairperson when applicable.
- **Update on electronic voting.**
 - Board of directors approved electronic voting at the special meeting on 3-6-2023.
 - Resolution signed by president.

Vice President's Report:

- **Vendors for Electronic Voting.**

Secretary's Report:

- Set dates for the Annual Meeting (10AM) and The Ballot Counting (3PM).
 - Gather 5 volunteers for the count.
 - Establish a location for both meetings.
 - BOD will be at Otto Ortigas beach area, 244 Costo Bravo, Saturday, 4-29-2023 at 10 AM. In Person and by ZOOM.
 - Monroe County Sheriffs Department will be guest speakers.
 - Count Meeting will be at the Library. Friday, 4-28-2023 at 3 PM.
 - Organizational meeting for Officers will follow the Annual Meeting. In person and by ZOOM.

Committee Reports:

Architectural Control Committee: Any new business of the ACC.

- Date for ACC meeting.
- Volunteer to research permit status and update the ACC spreadsheet based on the ACC minutes.

Legal & Communications:

- The Owner directory is still being worked on. More information forms are arriving with Dues payments. If you did not sign your form, it will be returned to you for signature. Please sign and resend.

Recreation Committee:

Maintenance:

- The insurance reimbursement for the ramp gate was received. A 50% deposit was delivered to Island Aluminum and the process of fabricating the new gate has begun. Island Aluminum will arrange for any work needed to be done to the mechanical portion of the gate mechanism.
- Three (3) rocks have been replaced on the beach path.

Water Quality: none.

Nominations:

- There will be three (3) positions open for election. They will be three (3) year terms. From April of 2023 until April of 2026.
- Announcement of the candidates that will run for the open positions.
- Recommendation to the Board of Directors of the candidates to place on the ballot.
 - Motion to accept the candidates.

Security/ Crime Watch

- MCSO Scam Alert, if you see something say something, don't get in a confrontation no matter how many in your group, call:
 - **MCSO Police Dispatcher at (305) 664-6480** (non-emergency)
 - **Emergency dial 911**
 - **CRIMESTOPPERS at 1-866-471-8477** , if you wish to remain anonymous.
- Add a camera to view inside the beach for monitoring the beach gate entrance. Estimate from Watchdog is \$900.00 (motion) .

Correspondence:

Manager's Report:

- No Estoppel fees. Four (4) replacement gate cards issued.
- Annual Dues payments are still being received. As of 3-9-23, 34 Lots have not paid. \$17,000.00. Late fees have been applied.

UNFINISHED BUSINESS

- No new items submitted.
- Any proposals or contracts pending over \$1,000.00 that are non-reoccurring expenses.

NEW BUSINESS

- No new items submitted.

Observer's Comments:

Adjournment. _____

Set Date for Next BOD Meeting: Wednesday March 15, 9:00AM, by Zoom only.

Next ACC Meeting to be scheduled.

There will be no in person meetings until Covid numbers subside. They are on the rise again, along with flu and other respiratory diseases. It is recommended masks be worn when in public.